| **Email #1**: Email to a new data professional on the data team |
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| Dear Akbar,  My name is [NAME], one of the data analytics professionals with the National Parks Service and a member of the data team responsible for the wildfire project.  [BODY OF EMAIL]  [NAME]  Data analytics professional  National Parks Service Data Team |

| **Email #2**: Email to a new writer for the agency’s public relations department |
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| Dear Victoria,  My name is [NAME], one of the data analytics professionals with the National Parks Service and a member of the data team responsible for the wildfire project.  [BODY OF EMAIL]  [NAME]  Data analytics professional  National Parks Service Data Team |